



Gonzaga College SJ

Fr. John Sullivan Access Program

Application Form

Purpose

Gonzaga College request all parent(s)/guardian(s) of applicants for the Fr. John Sullivan program to complete this form in covering details of the family finances.

It is recognised that family circumstances change from year to year and the eligibility for the program will be reviewed periodically. This review will require parent(s)/guardian(s) to supply up to date information in relation to their finances

Confidentiality

All information provided will be treated in complete confidence. The distribution and retention of data will be controlled so as to ensure that confidence is not violated

Data Protection

Gonzaga college SJ is committed to adhering to the provisions of the Data Protection Acts 1998 and 2003, and in doing so to afford adequate protection to all students with regard to personal information held by the College.

The Fr. John Sullivan program is central to the ethos of Gonzaga College SJ. It promotes justice in its desire to afford equal opportunity of access to education. It promotes excellence in its encouragement of all students to maximise their potential.

- It is not an academic bursary nor is it a sports bursary. The program is designed to assist families who are not in a position to pay fees.
- Bursaries are awarded on the basis of an interview in the home or school, a review of school reports and homework and an assessment of the family's means.
- Parent(s)/guardian(s) wishing to apply must complete this form and return it to the Headmaster accompanied by copies of school reports, a recent photograph of the applicant, a reference from the current school principal and other relevant documentation by 22nd October 2026.
- Parent(s)/guardian(s) will subsequently be contacted to arrange an interview in the home. These interviews normally take place in November. Parent(s) /guardian(s) are expected to have homework copies available at this interview.
- Parent(s)/guardian(s) may be contacted by the College separate from the interview for clarification on information contained in the application form.
- Every effort is made to contact parent(s)/guardian(s) with a decision as early as possible

CRITERIA FOR APPLICATION TO PROGRAM

Applicants should meet Criteria 1 plus a minimum of 2 other criteria (3 to 6 below)

1. Family has low income. See table below
2. Family has a Medical Card or GP visit Card
3. No history of third level education of parent(s)/guardian(s)
4. Family receives a Means Tested Social Assistance Payment
5. Family lives in an urban/rural area of disadvantage
6. Family does not own their own home (i.e. living in rental accommodation/social housing)

Criteria

Please tick the appropriate boxes as to which criteria refer to you.

1	2	3	4	5	6	7

Low Income

To qualify the Total Family Income should not exceed the limits in the table below.

Number of Dependent Children*	Gross Income
Less than 4	€58,470
4-7	€64,080
8 or more	€69,465

**Dependent child is defined as: Under 16 or over 16 but in full time education or medically certified as permanently unfit for work.*

Checklist

I/We Have Included	✓	I/We Have Included	✓
Completed Application form		Certificates	
Employment Detail Summary/ End of Year Certificate (formerly P60) for the last 2 years		Current Principal's Reference	
P45 (if applicable)		Educational assessments	
Social Welfare documentation		Exemption from Irish (letter)	
Photocopy of Medical Card/GP		Photograph of son	
Photocopies of school reports (4 th and 5 th class)			

PERSONAL INFORMATION

Family Name			
Student's full name			
Date of Birth		Country/County of Birth	
Students PPS No.		Contact Phone Number	
Home Address			
Eircode			
Present Primary School			Class
Brothers: Yes ☐ No ☐ How many _____			
Sisters: Yes ☐ No ☐ How many _____			
Applicant's place in the Family			
Brothers in Gonzaga : Yes ☐ No ☐ Name _____			
Brothers of current or past pupils are not automatically granted a place on the program.			
Father a past pupil of Gonzaga: Yes ☐ No ☐ Year Left _____			
Parents/Guardians Status		Married ☐ Separated ☐ Divorced ☐ Unmarried ☐	
		One Parent Deceased ☐ Both Parents Deceased ☐	

Contact Details			
Father/Guardian's full name		Mother Guardian's full name	
Occupation		Occupation	
Employer		Employer	
Day Phone No.		Day Phone No.	
Mobile No		Mobile No	
Email		Email	

Special Educational Needs
Does your son have any learning or physical disability? Yes ☐ No ☐
If yes please attach a copy of relevant supporting documentation, reports, letters etc
Is your son exempt from Irish? Yes ☐ No ☐ Date of Exemption _____

FINANCIAL INFORMATION

Who lives in the family home?					
Name	Relationship	Age	Name	Relationship	Age
1			5		
2			6		
3			7		
4			8		
How many people are dependent on the income of the parent(s)/guardian(s)?					
1			5		
2			6		
3			7		
4			8		
What is the total household income source?					
Father/Guardian	Salary Self-employed Other				
Mother/Guardian	Salary Self-employed Other				
Other					
What is total household gross income?					
Income	Last Year	This year	Next yea		
Father/Guardian					
Mother/Guardian					
Children's allowance					
Maintenance if separated or divorced					
Other					
Total					
Please attach copies of relevant Employment Detail Summary End of Year Certificate (formerly P60s) /P45s/Social Welfare Documentation					

FINANCIAL INFORMATION

Does the Family own its own home? Yes ☐ No ☐ If yes, please complete below.

a	What year was it purchased	
b	What was the purchase price	
c	How much mortgage is outstanding	
d	What is the current estimated value	

Give value of any other family assets

a	Land	
b	Other homes	
c	Investments/shares	
d	Savings accounts	
e	Car	
f	Other	

Give average amount spent by family on the following

		Per Week	Per month	Per year			Per Week	Per month	Per year
a	Food				g	Holidays			
b	Clothing				h	Education			
c	Rent/Mortgage				i	Medical bills			
d	Insurance				j	Taxes			
e	Electricity				k	Other			
f	Gas/Oil				l	Other			

Debt. How much does family owe?

a	Bank		c	Credit Card	
b	Credit Union		d	Other	

Do you have a Medical Card/GP Visit Card? Yes ☐ No ☐

OTHER

GENERAL INFORMATION			
If there are any particular circumstances or additional information with regard to your son or family which you think may be helpful for the College to be aware of, please include below:			
Applications should be sent to: The Headmaster Gonzaga College S J Sandford Road Dublin 6 D06 KF95		Tel: 014972931 Email: headmaster@gonzaga.ie	
I/we wish to register an application for admission to Gonzaga College SJ.			
I/We understand that this does not guarantee a place for the applicant.			
Signature (Parent/Guardian)		Date	
Signature (Parent/Guardian)		Date	

PRIVACY AND DATA

By enrolling in and attending Gonzaga College SJ, you acknowledge that your personal data (including special category personal data) shall be processed by Gonzaga College SJ. This Privacy Notice gives you some helpful information about who we are, what personal data we collect about you, why, who we share it with and why, how long we keep it, and your rights. If you need more information, please see our Data Protection Policy available at www.gonzaga.ie

1. Who we are:

We are Gonzaga College SJ.

Our address and contact details are Sandford Road, Ranelagh, Dublin D06 KF95 - office@gonzaga.ie www.gonzaga.ie

(01) 497 2931

We provide secondary level education.

2. The information we collect about you:

When you are a student with Gonzaga College S.J. we collect and use your personal data.

The personal data we collect can include information about your identity and contact details; images/photo (including CCTV); family details; admission/enrolment details; previous schools; academic progress; PPS number; special educational needs; nationality; language; religion; medical data; information about behaviour and attendance; information about health, safety and welfare; financial information (re fees, grants, scholarships etc); and other personal data.

Further details of the data we collect about you can be found in our Data Protection Policy.

If you are under 18 years when you enrol, we collect the name, address, contact details and other information about your parents/guardians. If you are under 18 years, your parent/guardian is consulted and asked to give consent for certain things like taking your photograph, going on school trips etc.

3. How we use your information and the legal basis:

We use your personal data for purposes including:

your application for enrolment; to provide you with appropriate education and support; to monitor your academic progress; to care for your health and well-being; to care for our staff and students; to process grant applications, fees and scholarships; to coordinate, evaluate, fund and organise educational programmes; to comply with our legal obligations as an education body; to comply with our monitoring and reporting obligations to Government bodies; to process appeals, resolve disputes, and defend litigation etc.

For further information on what data we collect, why we collect it, how we use it, and the legal basis for same, please go to our Data Protection Policy available at

www.gonzaga.ie. *4. Who we share your information with:*

We share your personal data with third parties, including Government bodies.

This includes the State Examinations Commission, the Department of Education and Skills, NCSE, TUSLA, An Garda Síochána, HSE, the Department of Social Protection, the Revenue Commissioners.

The level of sharing and the nature of what is shared depend on various factors. The Government bodies to which we transfer your personal data will use your personal data for their own purposes (including: to verify other information they already hold about you, etc) and they may aggregate it with other information they already hold about you and your family. We also share your personal data with other third parties including our insurance company and other service providers (including IT providers, security providers, legal advisors etc). We are legally required to provide certain records relating to the progress of a student (under 18 years) in his/her education to the student's parents/guardians, including results of examinations. For further information on who we share your data with, when and in what circumstances, and why, please see our Data Protection Policy available on the College website. *5. We do not transfer your personal data to a third country or international organisation.*

6. We do not engage in automated decision making / profiling.

7. How long we hold your personal data

Some personal data is only kept for a short period (e.g. we will destroy at the end of an academic year because it is no longer needed. Some data we retain for a longer period (e.g. retained after you leave or otherwise finish your studies with Gonzaga College SJ. For further information on the retention periods, please see our Data Protection Policy.

8. You have the following statutory rights that can be exercised at any time:

- (a) Right to complain to supervisory authority;
- (b) Right of access;
- (c) Right to rectification;
- (d) Right to be forgotten; (e) Right to restrict processing; (f) Right to data portability.

For further information, please see our Data Protection Policy available on the

College website. *9. Contact:*

If you would like to discuss anything in this privacy notice, please contact the Headmaster at office@gonzaga.ie